

## **Terms of Reference**

### **QUALITY AND STANDARDS COMMITTEE**

#### **1. Mandate**

This is a standing committee of CARO. It serves in an advisory capacity to the Board of Directors in regards to standards relating to the provision of Radiation Therapy services.

#### **2. Objectives**

- To propose standards and to monitor parameters relating to the provision of Radiation Therapy services.

#### **3. Membership**

This committee consists of at least two members from the Western and Prairie Provinces, two members from Ontario, two from Quebec and one from the Atlantic Provinces.

#### **4. Term of Office**

The term of office of members is three years, following which they may be reappointed for one additional successive term on the same committee.

#### **5. Reporting Relationships**

The Standards of Care Committee reports to the Board of CARO. The Committee will provide written reports and presentations to the Board and will make a presentation to the membership at the Annual General Meeting.

#### **6. Liaisons**

#### **7. Meetings**

The Committee will meet at the time of the Annual General Meeting of CARO. The Committee will conduct quarterly teleconference meetings or at the call of the Chair. A quorum shall be a majority of the members then in office.

#### **8. Financial Arrangements**

No committee member shall be remunerated for being or acting as a committee member. CARO will provide support towards Committee meetings held at the Annual General Meeting or to CARO representatives travelling on approved business that is not otherwise supported.



## **9. By-Laws**

This Committee is governed by the By-Laws of CARO.